

# Health & Safety General Policy and Arrangements for: Crazy 9 - Mobile Crazy Golf

The person who has Overall and final responsibility for health and safety		Philip Butler
Statement of general policy	Responsibility of: Name/Title	Action/Arrangements (What are you going to do?)
Prevent accidents and cases of work-related ill health by managing the health and safety risks in the workplace	Philip Butler & Peter Garrett	Carry out risk assessments Records all accidents and report those falling under the category for RIDDOR
Provide clear instructions and information, and adequate training, to ensure employees are competent to do their work	Philip Butler & Peter Garrett	All staff are trained on setting up, dismantling and operation of the course is carried out prior to being authorised to manage Crazy 9 alone.
Provide clear instructions and information to customers playing on the course	Philip Butler & Peter Garrett	The rules on how to play and how to behave on the course are displayed in clear view at the entrance of the course. Each person / group of people are given verbal instructions on how to play.
Maintain safe and healthy working conditions, provide and maintain plant, equipment and machinery, and ensure safe storage/use of substances	Philip Butler & Peter Garrett	Equipment checked for condition regularly as well as during set up and dismantling of equipment Defective equipment taken out of use
Protection of children and vulnerable adults whilst playing on the course.	Philip Butler & Peter Garrett	No children or vulnerable adults are allowed to play on the course unless they are accompanied by a parent / guardian.

Signed:		Date:	2/08/2021
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The policy and risk assessments will be reviewed periodically and in the event of changes to working procedures, accident investigations and changes to legislation and good working practice.

First-aid box is located:	In cab of Van
Accident book is located:	In cab of Van

Accidents and ill health at work reported under RIDDOR (Reporting of Injuries, Diseases and Dangerous Occurrences Regulations) <http://www.hse.gov.uk/riddor>

What are the hazards?	Who might be harmed and how?	What are you already doing?	Do you need to do anything else to control this risk?	Action by who?	Action by when?	Done
Slips and trips	Staff and customers using the equipment	Ensure all edges to equipment are properly secured Users are to wear shoes with reasonable grip. No trailing (battery powered) cables across access routes. Adequate artificial lighting (if course is set up indoors) provided by host company. Inform all players not to climb on course and not to walk on anything that is not flat.				
Reversing of vehicle during setup/breakdown	Customers & bystanders injured / property damaged whilst vehicle is being reversed.	Two members of staff, one driving the vehicle and the other acting as a Vehicle Banksman.				
Person to person contact	Customers during gameplay, persons may collide with each other if the game becomes over-crowded	Teams limited to maximum 4 persons				
Impact from golf balls and clubs	Customers, staff and bystanders injured due to clubs not handled properly by users hitting others players in close proximity or balls that go off the designated course area	Only people playing crazy golf to be allowed on the course. General rules of play clearly displayed for all users. Users under the age of 8 years old and players with learning / physical disabilities must be accompanied at all times by a responsible adult. Persons under the influence of alcohol or drugs will be requested not to play. Correct and appropriate size clubs to be used by players. Use 'low bounce' golf balls that do not travel as far as regular golf balls.				
Manual handling	staff whilst setting up and dismantling the equipment	Two persons to carry heavier or random shaped items with no clear handholds				
Adverse weather	Wind and rain can cause unpredictable movement of parts of the course Wet or icy weather can increase the risk of customers and staff slipping	External use will be suspended in the event of extreme adverse weather or where level of risk is too great. Inform all players not to climb on course and not to walk on anything that is not flat.				
Moving parts	Customers get entrapped in moving parts or when customers try to retrieve trapped golf balls	Accessible moving parts are clearly visible. Motors and other mechanical parts are covered to prevent access Users to summon assistance in the event that golf balls become lodged in moving parts All accessible moving parts to be fitted with a safety 'clutch' or automatic release/ disengaging mechanism.				
Physical or verbal aggression	Boisterous or overly competitive play can result in physical or verbal attacks on other players or the company employees	Crazy 9 will suspend all play or exclude any players identified as being disruptive or threatening				